

## Summary of Chapter minutes

### April 2021

- Chapter spent some moments in silence reflecting on the life and contribution of His Royal Highness the Duke of Edinburgh.
- The flagpole is in need of refurbishment in order to allow us to raise the flag at half mast. The steeplejacks will be booked to do this.
- There had been an overpayment on electricity during 2020 and a large refund was expected.
- Ceri Weatherall agreed to act as Safeguarding member of Chapter.
- Choir parents had been informed of the changes to music staff and the plans for the girls' choir and the response so far was positive. The revision of the school lease arrangement is proceeding well.
- The March management accounts showed a surplus of £18,872 for the quarter, including a legacy from the estate of Jane Guttridge for which we are very grateful. The budget for the remainder of 2021 would be brought to Chapter in May.
- Applications were being received for the CEO/Chapter Clerk post, including interest from the previous applicants from the 2020 advertisement.
- Preparations for the installation of the Marshall Panel were taking place, with metal fixings positioned in the wall ready for the panel to arrive. Coordination between the various contractors is complex and great care is being taken of the panel.
- The Quinquennial inspection report is complete and the architect will be asked to present it to Chapter.