

INFORMATION FOR VISITING CHOIRS

2025

On behalf of the Dean and Chapter of Llandaff Cathedral, may we thank you for your interest in coming to sing here. We look forward to welcoming you to the cathedral and express our sincere thanks to you as choir, organist and Director of Music for coming to enrich our worship.

Llandaff Cathedral rests on one of the oldest Christian sites in Britain. Although it is a short distance from Cardiff City Centre, it is the Anglican Cathedral of the Capital of Wales.

There has been a Christian presence on this site from the time of Saint Teilo in the sixth century, and this is shown by the early Christian pillar-cross in the south aisle and grave markers reset into the fabric.

The present building dates from the Norman period, around 1120 under Urban, bishop from 1107 to 1134, a Welshman, and was extended in the early thirteenth century, with further additions and modifications in the later Middle Ages.

The cathedral has undergone three major upheavals and restorations. In the eighteenth century, when the nave was roofless, the architect, John Wood of Bath, built a 'temple' style church in the Quire and part of the Nave.

Wood's building was swept away in the Victorian restoration which commenced in the 1840s, under John Prichard and John Pollard Seddon, culminating with the south-west tower in 1867-69.

The devastation of the cathedral on 2 January 1941 caused by the explosion of a German landmine outside the south aisle was addressed in the 1950s under the architect George Pace with a repaired and refurbished cathedral and the addition of the St David, or Welch Regiment, Chapel, and of the famous Majestas, which bears Jacob Epstein's figure of "Christ in Glory".

GENERAL CONTACT INFORMATION

Contact details are as follows:

Aaron Shilson

Assistant Director of Music (first point of contact for Visiting Choirs)
02920 564 554 (204) (aaronshilson@llandaffcathedral.org.uk)

Ian Cameron

Head Verger
(iancameron@llandaffcathedral.org.uk)

Stephen Moore

Director of Music
02920 564 554 (203) (stephenmoore@llandaffcathedral.org.uk)

The Reverend Canon Ian Yemm

Canon Precentor
(precentor@llandaffcathedral.org.uk)

During your visit a member of staff will be available to meet you and answer any questions you might have.

REGULAR SCHEDULE

The typical pattern of rehearsals in the cathedral and services for Visiting Choirs is:

Weekdays	Organ Practice	15:00 – 16:15
	Choir Rehearsal in stalls	16:15 – 17:15
	Evensong	17:30 – 18:15
Saturdays (July – August)	Organ Practice	14:00 – 14:45
	Choir Rehearsal in stalls	14:45 – 15:45
	Evensong	16:00 – 16:45
Saturdays (Rest of the Year)	Organ Practice	15:00 – 16:15
	Choir Rehearsal in stalls	16:15 – 17:15
	Evensong	17:30 – 18:15
Sundays	Choir Rehearsal in stalls	10:15 – 10:45
	Choral Eucharist	11:00 – 12:15
	Organ Practice	14:00 – 14:45
	Choir Rehearsal in stalls	14:45 – 15:45
	Choral Evensong	16:00 – 17:00

ARRANGING A VISIT

Bookings for visiting choirs often start with a telephone or email enquiry with the Assistant Director of Music, but no booking can be made until a request is received in writing using the attached forms and has been agreed by the Clergy and Director of Music.

Visiting choirs are invited to sing whenever the Cathedral Choir is not in residence. This normally means that school holidays, with the exception of Holy Week and the week leading up to Christmas, are available.

Once your visit is confirmed, please submit a proposed **music list** as soon as possible, and certainly at least 8 weeks before your visit. This will help to avoid visiting choirs programming the same music on consecutive Sundays.

CHOOSING MUSIC

Your choice of music should be clearly detailed on the separate forms and returned either by hard copy to the Assistant Director of Music or (preferably) by email. Although we are a cathedral of the Church in Wales, please use whatever form of words you are used to, especially in the Responses and Psalmody.

Please be sensible with your choice of music. We suggest that you bring music which is simple and can be sung confidently, rather than be too ambitious and attempt music which is beyond the reach of the choir, resulting in a less than adequate performance.

We also ask that you bear in mind the liturgical season when choosing your music. Information on this and the readings for each service can be found in the Lectionary prescribed by the Church in Wales (<https://www.churchinwales.org.uk/en/publications/liturgy/>). We are also happy to offer advice.

We would ask you to be especially mindful of the Sunday morning Eucharist, the duration of which should be no more than an hour and fifteen minutes.

Introit – These may be sung before Evensong on a Sunday evening. These should be short and unaccompanied.

Responses – It may be necessary to send in advance a copy of Responses that are ‘off the beaten track’. A Cantor will usually be provided by the cathedral, but please check with the Duty Priest who may wish to rehearse the Responses with you at a mutually agreed time. You are also welcome to bring your own Cantor if desired. If you are singing Evensong on more than one day, please use the same set of Responses for each service.

Psalms – The cathedral follows a bi-monthly cycle of psalmody for evening prayer on weekdays and Saturdays (information on this cycle can be found on page 5). The Lectionary prescribed by the Church in Wales is used for services on Sundays and certain Feast Days. This can be found here:

https://www.churchinwales.org.uk/en/publications/liturgy/Lectionary_Year_A_2022_2023/

The text of the Psalms is also taken from the Church in Wales 1984 Prayer Book which may be found here:

https://www.churchinwales.org.uk/documents/356/Volume_1_-_1984_-_Eng.doc

You may use the translation found in the 1662 Book of Common Prayer if preferred, but please inform us in advance so that we can use the correct translation in the pew sheets.

If there are multiple psalms appointed for an evening service, the Gloria should be sung after each. Please note that the words of the ‘Gloria’ at the end of the Psalm differ slightly in the Church in Wales, and are as follows:

“Glory be to the Father, and to the Son and to the Holy **SPIRIT**” (not *Ghost*). As it was... etc.”.

The Gloria is not sung after the psalm at Eucharistic services. You will be notified of the Psalms for the duration of your visit at least two months in advance.

Canticles – The Magnificat and Nunc Dimittis. These may be sung in any language. If an early setting is used where only the Magnificat is set, a plainsong Nunc Dimittis may be used.

Mass Setting – At Llandaff Cathedral, the *Kyrie*, *Gloria*, *Sanctus*, *Benedictus* and *Agnus Dei* are sung. Settings chosen can be in any language. Masses by Byrd, Palestrina and their contemporaries tend to be too long when sung in their entirety, and so it is advisable and permissible to omit the *Benedictus* on these occasions, or to sing the *Gloria* to Merbecke or another setting with more brevity. This rule may also be applied to settings of the Viennese school, such as those by Mozart or Haydn.

Hymns – The cathedral uses the *New English Hymnal* as its main hymn book, occasionally taking hymns from *Ancient & Modern* (2012) or *The Revised English Hymnal*. You will be notified of any hymns needed for your visit at least two months in advance. There are no hymn books available for visiting choirs. You are advised, therefore, to bring your own copies if possible. Hymns for the 11:00 service on Sundays may be lengthened or shortened. The texts of hymns will be sent to you in advance.

The Music for the **Gospel Acclamation** can be found at the end of this booklet. The words for the sentence, which is taken from the text of the Gospel, will be sent to you in advance of your visit.

It is important also that the choir responds to the SAID parts of the services in a confident manner. Orders of Service for Choral Eucharists and Evensong may be found in the Choir Stalls. **Please do not take these away with you.**

Cycle of Psalmody for Evening Prayer

Month 1 Jan/Mar/May/July/Sept/Nov		Month 2 Feb/Apr/Jun/Aug/Oct/Dec	
Day	Psalm	Day	Psalm
1	7	1	6 & 8
2	11 & 12	2	13 & 14
3	18: 1-24	3	18: 25-51
4	22: 1-21	4	22: 22-32 & 23
5	27	5	28 & 29
6	33	6	34
7	37: 1-22	7	37: 23-41
8	41	8	42 & 43
9	47 & 48	9	49
10	53 & 54	10	55
11	59	11	60 & 61
12	65 & 67	12	66
13	69: 1-16	13	69: 17-end & 70
14	73	14	74
15	78: 1-39	15	78: 40-end
16	84	16	85
17	89: 1-18	17	89: 19-end
18	92 & 93	18	94
19	96	19	98
20	104: 1-24	20	104: 25-end
21	106: 1-29	21	106: 30-end
22	108	22	109
23	114	23	115
24	119: 1-16	24	119: 17-32
25	119: 81-96	25	119: 97-112
26	119: 137-152	26	119: 153-end
27	127 & 128	27	130 & 131
28	136	28	137 & 138
29	142	29	143
30	147 [& 149]	30	148 [& 150]
31	149	31	150

ARRIVAL

Please advise the Assistant Director of Music of the approximate arrival time of the choir leader. This will ensure that someone is on duty to welcome you, direct you to the Song Room, and show you around the facilities.

REHEARSING

The Song Room in the Prebendal House is available at any time throughout the day whilst the cathedral is open. Please use this as your 'base', using the room to rehearse and robe in. All valuables can be kept here and should not be left anywhere else in the building. You will be given a code for the Song Room door for the duration of your stay, and you should do your utmost to maintain the security of this room. Please note that this room is only accessible via a staircase. Due to staffing, we are currently unable to offer rehearsals outside of the cathedral's opening hours.

Much of the Cathedral Choir's music is housed in the Song Room. It is not available for use by visiting choirs.

Choirs singing **Weekday Evensong (and Saturdays outside of the Summer Holidays)** may only rehearse in the cathedral during the afternoon from 16:15 – 17:15. On your first day, a member of staff will meet with the choir to walk through the practical details of the service. We suggest that 15:00 – 16:15 the organist practices and is joined by the choir 16:15 – 17:15. On **Saturdays during the Summer Holidays**, choirs may use the stalls from 14:45 – 15:45 (Organists may practice from 14:00).

Your organist will have limited rehearsal time. A regular slot is always available at 15:00 each weekday (14:00 on Saturdays). There is limited rehearsal time during the morning due to daily services and very limited time on Sundays. Morning and evening rehearsal times will be offered in exceptional circumstances and must be arranged in advance. Otherwise, your organist should arrive prepared for the music which they have to play during your visit. The specification of the Cathedral Organ, along with advice for organists, can be found on page 11.

Choirs singing services on **Sundays** may rehearse in the cathedral from 10:15 – 10:45 for the morning and 14:45 – 15:45 for the afternoon. Pre-service organ music should begin by 10:50 and 15:50 at the latest for the Eucharist and Evensong respectively.

Please note that it is imperative that a period of quiet is maintained for 15 minutes before any service to allow preparation and prayer to take place. Choirs must vacate the cathedral during this time and not remain in the Nave to meet and greet supporters.

PARKING AND ACCESSIBILITY

The Cathedral has no parking facilities of its own. There is limited parking on the Cathedral Green, at the East End of the Cathedral, and a public car park on the High Street which is Pay and Display (free on Sundays). Please bear this in mind when planning travel to the Cathedral. We do have limited capacity to reserve parking at the East End of the Cathedral for those who require level access to the building.

As with all ancient buildings, ease of accessibility was not paramount in the original design. However, there are level access points around the site, but advance planning is sometimes required. If you do have any specific requirements for accessibility, please contact us in advance.

EVENSONG – Weekdays (incl. Saturdays) 5:30pm and Sunday (and Saturdays in Summer) 4.00pm

Rehearsal should end 15 minutes before the service and the choir vacate the cathedral. Please line up in SILENCE in the David Chapel at least 5 minutes before the start of any service.

Organ music beginning 10 minutes before the service followed by quiet improvisation to cover choir procession

Introit Sung from the Choir Stalls on Sundays only.

Preces please finish improvisation in correct key.

The Psalm(s) of the Day Announced. The Gloria should be sung at the conclusion of each psalm.

First Reading

Magnificat

Second Reading

Nunc Dimittis

Creed said, facing the High Altar

Responses please give a note

Anthem Announced

Prayers ending with the Grace

Hymn on Holy days and Sundays only – Announced

Weekdays

Ferial Responses (Naylor) sung from the Stalls

Organ Voluntary and Recessional no longer than 5 minutes duration

Saturdays (and weekday Festivals)

Festal Responses (Naylor) sung from the stalls

Organ Voluntary and Recessional no longer than 5 minutes duration

Sundays

Hymn Announced

Blessing

Festal Responses (Naylor) sung from the Stalls

Organ Voluntary and Recessional

CHORAL EUCHARIST - *Sunday 11:00am*

Rehearsal should end 15 minutes before the service and the choir vacate the cathedral. Please line up in SILENCE in the David Chapel at least 5 minutes before the start of any service.

Organ music *beginning 10 minutes before the service followed by*

Notices given from the lectern prior to the service. Organ improvisation follows to cover choir procession and leading into:

First Hymn *during which the main procession enters and the Altar may be censed, unannounced.*

Welcome and Gathering

Kyrie Eleison

Absolution

Gloria

Collect *said*

First Reading

Gradual Psalm *unannounced, the Gloria Patri (Glory be to the Father...) is NOT sung at the conclusion of the psalm.*

Second Reading

Gospel Acclamation

Gospel

Sermon

Notices

Creed *said*

Intercessions & Peace

Offertory Hymn *unannounced*

Sursum corda *sung*

Sanctus (and **Benedictus**)

Agnus Dei *this is sometimes sung after the choir receives Communion, before the motet.*

The Communion the choir receives immediately after the Altar Party and before the Congregation.

Motet

Final Hymn *unannounced, sung once the congregation have received communion.*

Blessing

Organ music

'Notes of Guidance for Visiting Choirs and Organists' for this Service are on a separate document.

DRESS

If you are a normally robed choir, please feel free to wear your usual robes. Academic gowns over formal wear are also acceptable. Otherwise, please dress in smart clothing.

FOOD AND DRINK

Food and drink should not be consumed in the Song Room or anywhere in the main cathedral building. Tea, coffee, and squash are always served on a Sunday morning after the 9:00 Eucharist and you are most welcome to use this facility should your rehearsal time for the 11:00 service allow.

There are kitchen facilities in Prebendal House which may be available to your choir. These facilities must be booked in advance and may not be available if other groups or events are using them.

A list of recommended restaurants and cafes in the immediate area are at the end of this document as are suggestions for accommodation.

SAFEGUARDING AND RISK ASSESSMENT

A general Risk Assessment for Visiting Choirs can be found at the back of this booklet. Visiting Choirs are advised to visit and carry out their own should this not be deemed enough. You are also advised to carry out your own safeguarding checks. If you have any concerns regarding safeguarding, please inform the cathedral as soon as possible.

LIVE STREAMING

Services on Sundays are now live streamed via YouTube. If you are uncomfortable with your choir appearing on a stream, please contact us as soon as possible.

ACCOMMODATION

The Cathedral School has no boarding accommodation. Cardiff has a large student population and out of term time there are a large number of halls of residence and independent student accommodation run by the local higher education institutions:

Cardiff University¹
029 2087 4000.

Cardiff Metropolitan University¹
izone@cardiffmet.ac.uk | 029 2041 6070

University of South Wales
034 5576 0101

Royal Welsh College of Music and Drama
029 2034 2854

There are also a good number of small bed & breakfast hotels on Cathedral Road which is twenty minutes walking distance from the cathedral across the very pleasant Llandaff Fields. Finally, there are good Youth Hostels near the centre of the city which offer suitable accommodation for groups with Children. The city is around a 40-minute walk from the cathedral.

¹ Please note that accommodation at Cardiff University and Cardiff Metropolitan University has a minimum age limit of 12 years.

CAFES & RESTAURANTS IN LLANDAFF

There are plenty of places to eat in Llandaff and we suggest that the choir is spread among them, otherwise it may take some time to get served if they all go to the same place.

Down the High Street, starting with the nearest to the cathedral:

1. Summer Palace – Excellent Chinese restaurant, likely to be fast.
Open lunchtimes and evenings but closed all day on Mondays and Tuesdays.
2. Jasper's Tea Rooms – an atmospheric coffee house with light snacks;
Open until 5:00pm; 4:30pm on Sundays.
3. The Butcher's Arms – a pub serving 'pub' food lunchtimes only.
4. Porro – quite an expensive Italian-style restaurant. Booking is advisable.
5. The Bay Leaf – an excellent Indian restaurant and highly recommended.
Open 7 days a week, 6:30 – 11:30pm. Booking advised on weekends.
6. Coffi Lab – Dog-friendly coffee house that also serves a selection of hot sandwiches and pastries.
7. 'K2' – a cafe with a nice selection of quick meals, sandwiches, etc.
Open all day from breakfast until about 4:30pm.
Generally Closed on Sundays.
8. The Heathcock Bakery and Deli – Café that also offers pastries and hot lunches. Very high quality.
9. The Black Lion – a pub serving cheap but hearty 'pub' food. Sunday lunch is good and very quick. You will need to book.
10. The Maltsters – a bistro-style pub/restaurant on the main Cardiff Road opposite the Black Lion – which you can see as you walk down the High Street. Serves very good, freshly-cooked food lunchtimes and evenings until 10:00pm. Booking is advisable. Sunday lunch is particularly good.
It also has accommodation of a high standard; there are some well-appointed, 'boutique'-style rooms. These need to be booked in advance.
11. The Heathcock – an excellent pub/restaurant at the far end of Bridge Street (c.3 mins walk from the cathedral). Quite expensive, but food is excellent. Also has a good garden if the weather is nice! We recommend booking your table in advance.

LLANDAFF CATHEDRAL ORGAN

NICHOLSON & CO. 2010 & 2013

Manuals CC to C (61 notes) – Pedals CCC to G (32 notes)

Pitch A = 440 Hz @ 16.7c

PEDAL ORGAN

1	Double Open Wood	32
2	Contra Bourdon	32 (from 7 and 20)
3	Open Wood	16 (from 1)
4	Open Metal	16
5	Open Diapason	16 (from 33)
6	Gamba	16 (Solo from 16)
7	Bourdon	16
8	Echo Bourdon	16 (from 20)
9	Octave	8 (from 1)
10	Principal	8
11	Bass Flute	8 (from 7)
12	Fifteenth	4 (from 10)
13	Mixture	III 15.19.22
14	Contra Trombone	32
15	Bombarde	16
16	Trombone	16 (from 14)
17	Double Trumpet	16 (Swell from 63)
18	Bombarde Clarion	8 (from 14)
19	Trumpet	8

i. Choir to Pedal ii. Great to Pedal

iii. Swell to Pedal iv. Solo to Pedal

CHOIR ORGAN

20	Bourdon	16
21	Open Diapason	8
22	Bourdon	8
23	Principal	4
24	Chimney Flute	4
25	Nazard	2 $\frac{2}{3}$
26	Fifteenth	2
27	Blockflute	2
28	Tierce	1 $\frac{3}{5}$
29	Larigot	1 $\frac{1}{3}$
30	Mixture	III 19.22.26
31	Cremona	8
32	Tremulant	

v. Swell to Choir vi. Solo to Choir

GREAT ORGAN

33	Double Open Diapason	16
34	Open Diapason I	8
35	Open Diapason II	8
36	Harmonic Flute	8 (37 below Tenor C)
37	Stopped Diapason	8
38	Gamba	8
39	Principal	4
40	Wald Flute	4
41	Twelfth	2 $\frac{2}{3}$
42	Fifteenth	2
43	Seventeenth	1 $\frac{3}{5}$
44	Fourniture	IV 15.19.22.26
45	Sharp Mixture	III 26.29.33
46	Contra Posaune	16
47	Posaune	8
48	Clarion	4

vii. Choir to Great viii. Swell to Great

ix. Solo to Great x. Great Reeds on Pedal

xi. Great Reeds on Solo

WEST GREAT Playable on Great Manual

49	Principal	8
50	Octave	4
51	Superoctave	2
52	Mixture	V 15.19.22.26.29

xii. West Great on Solo

SWELL ORGAN (Enclosed)

53	Contra Salicional	16
54	Open Diapason	8
55	Stopped Flute	8
56	Salicional	8
57	Voix Celestes	8 TC
58	Principal	4
59	Nason Flute	4
60	Fifteenth	2
61	Mixture	III 15.19.22
62	Plein Jeu	IV 19.22.26.29
63	Double Trumpet	16
64	Cornopean	8
65	Oboe	8
66	Clarion	4
67	Tremulant	

xiii. Octave xiv. Unison Off

xv. Sub Octave xvi. Solo to Swell

SOLO ORGAN (Enclosed)

68	Contra Gamba	16
69	Viol d'Orchestre	8
70	Viole Celeste	8 TC
71	Hohl Flute	8
72	Octave Viol	4
73	Harmonic Flute	4
74	Harmonic Piccolo	2
75	Vox Humana	8
76	Cor Anglais	8
77	Corno di Bassetto	8
78	Tremulant	
79	Orchestral Trumpet	8
80	Tuba	8 (unenclosed)

xvii. Octave xviii. Unison Off

xix. Sub Octave

Accessories

Great & Pedal Pistons Coupled
Generals on Swell Toe Pistons
Nave Shutters On

8 Divisional Pistons to each division (Swell pistons duplicated with toe pistons)
2 pistons to Couplers
8 General Pistons
Full Capture System with Stepper and Sequencer
Reversible pistons to all couplers
Reversible toe pistons for 1 and ii

INFORMATION FOR VISITING ORGANISTS

If you do not have an organist, one of the Cathedral Organists may be available to play for you. A fee will be payable for engaging one of the Cathedral Organists and they will expect to receive copies of your music at least a month in advance.

Visiting organists are, of course, most welcome to play our magnificent Nicholson Organ. Please ensure that your organist is of an adequate standard and is comfortable playing a large 4-manual instrument for sizeable congregations. Hymns are an important part of the services, especially on Sundays, and it is essential that the organist is able to lead the congregational singing as well as accompany the choir.

Blower and lights – The blower is operated by the 'On/Off' switches underneath the Solo stop jamb and this also operates the pedal light. The switch for the console light is at knee height above the bass end of the pedal board.

Before you leave – Before you leave would you please ensure that the lights and blowers are turned off and console roller blind is pulled down and locked. Please also ensure that both the swell and solo boxes are left open. If you have arranged to return the keys to a person or place after using the organ, please do so and don't take them away from the cathedral site.

General information – There are 96 levels of General Piston memory and 16 levels of Divisional Piston memory. Please refer to the list on the console for available channels. If these channels are locked, then unlock using the button found underneath the display. Please do not unlock or alter any other channels apart from those allotted to you. We also ask that you do not use the sequencer, as this contains registrations for repertoire set by the cathedral organists.

We ask that you kindly refrain from:

- Practising loudly for prolonged periods of time whilst the cathedral is open as there may be others working in the building and visitors who wish to spend time in quiet prayer.
- Using a pencil eraser on a copy whilst on the music desk – the rubbings drop down between the keys and cause damage.
- Attaching anything to the console woodwork using ‘Blu Tak’ or similar.
- Using any copies of music belonging to the Music Department found at the console.
- Bringing food or drink to the console.
- Taking away any stationery found at the console.

The divisions of the organ are split across two cases. The Swell and Choir Organs are located in the South Case, next to the console. The North Case directly opposite houses the Great, Solo, and Pedal Organs. The larger stops of the Pedal division, including the reeds and the Open Wood ranks are positioned directly opposite the console. The West Great and Solo Tuba are positioned at the front of the North and South Cases respectively, and speak directly into the Nave. As such, the West Great in particular should be reserved for congregational accompaniment. It is worth bearing this layout in mind particularly for choral accompaniment, as it is good practice to make sure that both sides of the instrument are sounding for better support.

For choral accompaniment, we recommend that you begin by using Divisional Channel 2, which features a slower build-up and does not use the West Great. For an average church choir, the loudest moments should not surpass **Choir 5 (to 4’ Principal) with 16’, Great 5 (to 4’ flute with 16’) and Swell 8 (Full Swell)**, with careful attention paid to the position of the Swell Box. A chorus of softer Solo stops can also be useful in the ensemble. It is worth noting that both the Choir and Pedal sound louder at the console than they do in the building due to their positions, so it may be advisable to add additional stops to the Pedal in places (the Open 16’ Wood can be a very useful stop, but avoid the 16’ Open Metal). For large climaxes, using either the 16’ Trombone or 32’ Contra Trombone is preferable to using both simultaneously (The Bombarde ranks are particularly fierce, and are not suitable for accompaniment, but please enjoy them in the voluntaries!).

For congregational accompaniment, Divisional Channel 1 is more appropriate, as it uses the full resources of the instrument. General Channel 21 is also set as a general crescendo which may be useful for hymn playing. **General Piston 7** on this channel represents a sufficient registration for the last verse of a hymn with a decent congregation (**Choir 6, Great 6, Swell 8**). It is also recommended that you draw the *Nave Shutters On* stop. This opens a set of westward facing shutters on the two boxes that are otherwise closed, increasing the volume of the enclosed divisions of the organ by around 30%. However, this stop cannot be set on General Pistons, neither is it affected by the General Cancel, so take extra care to make sure it is drawn and removed at the appropriate moments.

Voluntaries at the conclusion of services should never be improvised.

Detailed notes for the 11.00 Eucharist on Sundays are available for Visiting Organists. This service is quite complicated, and so it is a good plan to familiarise yourself with the details of it in advance.

Camera System

The system is switched on using the floor level plug sockets at the treble end of the pedal board. There are two cameras installed in the cathedral, both moveable with presets.

Camera 1 is situated in the south Clerestory of the Nave, and provides view of most of the cathedral.

Camera 2 is situated above the High Altar, and provides a view of the choir and conductor.

To view **Camera 1**, move the silver switch to the **UP** position

To view **Camera 2**, move the silver switch to the **DOWN** position

Each camera can also be controlled by using the joystick on the camera desk. The cameras can also be zoomed in and out by twisting the joystick.

To control **Camera 1**, press '1' CAM'

To control **Camera 2**, press '2' 'CAM'

*For simplicity, you may wish to only use **Camera 2**, leaving the silver switch in the **DOWN** position.*

There are several presets for each camera which are which are useful. To access a preset, you need to press the preset number, followed by the 'PRST' key. For example;

For Preset 1, press '1' 'PRST'

A list of presets is found below

	Camera 1	Camera 2
Preset 1 ('1' 'PRST')	Lady Chapel	Conductor (Cantoris)
Preset 2 ('2' 'PRST')	West Door	Conductor (Decani)
Preset 3 ('3' 'PRST')	Nave (Full View)	Choir Stalls (Full View)
Preset 4 ('4' 'PRST')	High Altar and Sanctuary	Conductor (Nave)
Preset 5 ('5' 'PRST')		Sanctuary (Top down)

It is **strongly recommended** that you don't press any other buttons as this will alter the views or produce other odd effects which may render the whole system inoperable and the conductor a small dot on the screen!

Contact

Should any major faults arise with the instrument or you need to contact anyone during your visit, please locate one of the Cathedral Stewards in the first instance. They will, if necessary, put you in touch with one of the Cathedral Organists.

FINAL RESPONSES FOR EVENSING

Composed for and sung in King's College, Cambridge

FINAL RESPONSES

At Morning and Evening Prayer

E. W. Naylor

FERIAL

PRIEST

The Lord be with you:

CHOIR

S. *p* And with thy spi - rit.

A. *p*

T. *p*

B. *p*

The Lord give us his peace:

mf And life e - ter - nal. A - men. *p*

And life e - ter - nal. A - men. *p*

And life e - ter - nal. A - men. *p*

And life e - ter - nal. A - men. *p*

FESTAL

The Lord be with you:

f And with thy spi - rit.

f

Let us bless the Lord:

S. *ff* Thanks be to God.

A. *ff* Thanks be to God.

T. *ff* Thanks be to God.

B. *ff* Thanks be to God.

GOSPEL ACCLAMATION

ORDINARY TIME

1. Full Choir, UNISON

2. Full Choir with Congregation, UNISON

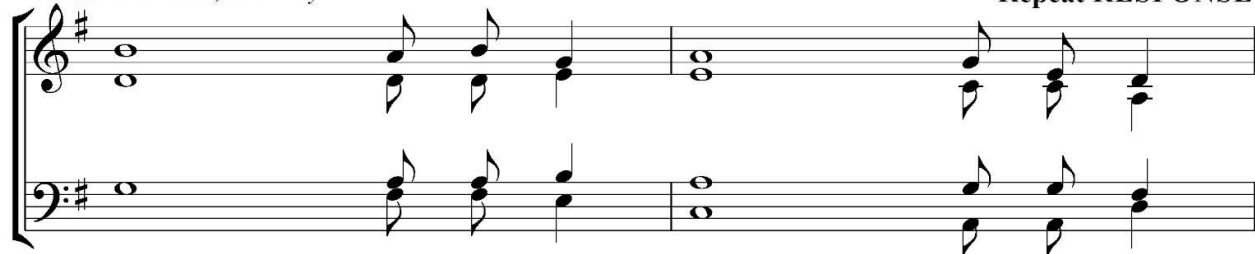
Response

Al - le - lu - ia, al - le - lu - ia, _____ al - le - lu - ia.



Verse Full Choir, Harmony

Repeat RESPONSE



A sentence will be provided prior to your visit.

GOSPEL RESPONSES

Before the Gospel:

[Said] Listen to the Gospel of Christ according to Saint N

(organ)



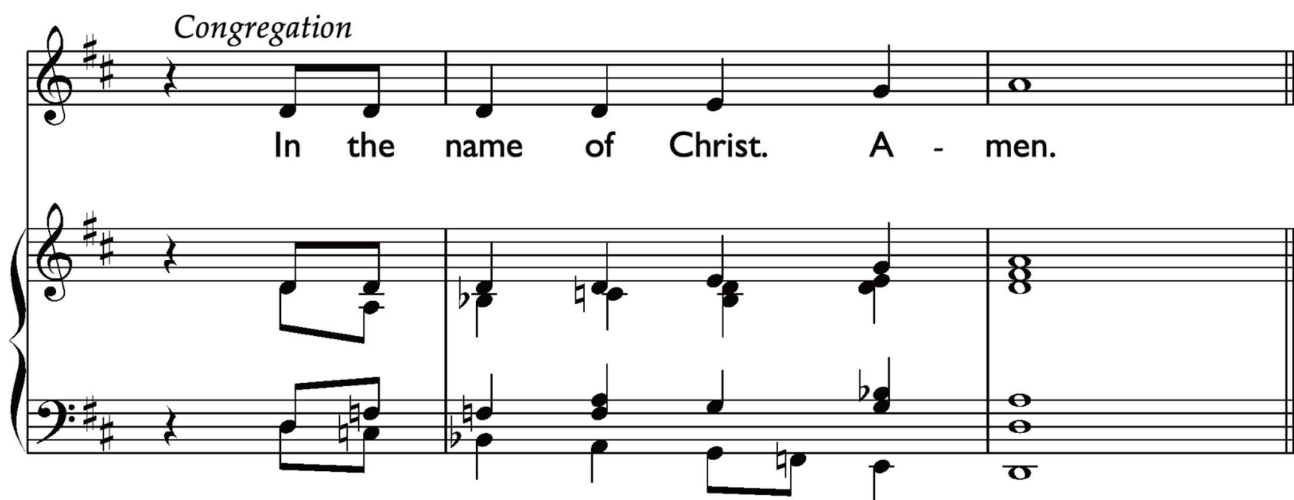
FINAL DISMISSAL

Cantor



Go in peace to love and serve the Lord.

Congregation



In the name of Christ. A - men.

VISITING CHOIR RISK ASSESSMENT

What are the hazards?	Who could be harmed and how?	What are the control measures?	Risk rating
Risk from members of the public	Children and adults Abduction or assault	Groups of children must be accompanied by an adult. Ratios of adults to children must follow LA guidelines. Children using the toilets must be accompanied by an adult.	4
Cathedral Toilets	Children	There are toilets in the vicinity of the Song Room which are for the sole use of children. Adults can use the public toilets.	4
Fire and Evacuation	Children and Adults Some toilets are used by the general public and as such may pose a safeguarding risk	In the event of fire, cathedral staff will direct all visitors to the nearest safest exit and to the Fire point on the West Front of the cathedral. The choir staff are responsible for a roll call of the choir once they are in a safe place. Should any person not be accounted for, cathedral staff should be notified immediately.	3
Tripping on staircases	Children and Adults Bruises and scrapes	There are a lot of staircases in Prebendal House. All are well lit. Children should be reminded to take care and look where they are going.	1
Choir Stalls	Children and Adults Trip hazard	There are steps into the Choir Stalls. Care should be taken, especially if robes are worn.	1
Uneven flooring	Children and Adults Bruises and scrapes	Flooring is uneven or there are single steps in some parts of the cathedral. Children should be reminded to take care when walking.	2
Roads	Children and Adults	The cathedral is surrounded by roads on all sides. Whilst these are minor and there is little traffic, care should be taken when exiting the cathedral perimeter. The steps to Cathedral Green should be used when at all possible.	2
Gravestones	Children and Adults Trip hazard	Paths are clearly marked so as to avoid these. Children should keep to the paths.	1
Thorny bushes and overhanging branches	Children and Adults Trip & scratch hazard	One or two trees hang quite low. Please advise children to watch where they are walking to avoid these.	1

