

Summary of Chapter minutes July 2020 in Prebendal House

- Chapter considered a paper from the Chancellor and CW on staff requirements as affected by COVID constraints. The Director of Music had been taken off furlough for the ordination service on 27 June. He would remain at work until 10 July, to train the choristers and plan forward. The Chaperone had been offered a full-time post by her employer. She was willing to consider restarting her duties at a later date as required. She finished work on 30 June.
- 40 had volunteered to help with reopening the Cathedral for private prayer. In the first week, 140 had visited during the opening hours of 2-4pm on weekdays and 2-5pm on weekends.
- Now that the Cathedral was open to private prayer, regular cleaning was required and the cleaner would work 3 hours per week from 29 June, the remainder of her hours as furlough.
- No other changes to furlough were required and Chapter confirmed that it would continue to pay 100% of salary.
- There was a gap of £180,000 to bridge for the period to September 2021, if the Cathedral were to maintain its current levels of cash, and without going below its minimum reserve level. Over £40,000 had now been identified, through a rebate in parish share, increased income and reduced cost. SK reported that the Diocese was considering a further rebate of parish share in quarter 3. There would be additional cost relating to the Director of Music as he came off furlough part time.
- The shed had been thoroughly tidied, and a considerable quantity of waste had been sent for disposal. A maintenance group is to be organised for periodic work around the Cathedral. Chapter was particularly grateful to the Chancellor and her husband for their hard work in the grounds.
- The Precentor had asked for detailed invoices from the electricians for the LED installation. Chapter agreed that the electricians should meet the architect to review the scheme.
- Works on Prebendal House repairs and David Chapel repairs were in hand. The new alarm was due to be installed shortly. The asbestos survey has been completed with no major issues raised.
- Two deacons had been ordained, and there would be a further ordination of three deacons on 6 August.
- Sunday 19th July would be the first with services – two communion services in the morning, but no Sunday School or music. Each could accommodate 70-80 people. Quotes were being sought for AV equipment for online broadcasting. As far as possible, printed paper was being eliminated, and it was hoped this would become permanent. A risk assessment had been submitted to the Archdeacon who had signed it off. Thought for the day online would continue until the end of August.
- The Welsh Government had forbidden the use of the organ, and there was an active campaign to have this ban overturned. A service to celebrate VJ day would be recorded on 15 August with the Archbishop preaching.
- Chapter resolved to recommend to the Bishop Archdeacon Peggy Jackson as the clerical member of Chapter to replace Canon Holcombe.
- The Director of Music had asked for funding for some freshening up of the Song Room, including furniture, decoration and shelving.
- The Chancellor reported receiving a quote for equipment for live-streaming costing £21,000 for which the Diocese was offering some support, to be reviewed in detail.

